



In the absence of President Page, Vice President Todd Redenius called the meeting to order at 5:30 pm.

Roll Call

**Present:** Executive Committee: Todd Redenius, Angie Cole, Terry Hoffman  
Directors-at-Large: Doug Bylund, Janet Ellerbrock, Doug Foley, Matt Salvatore

**Absent:** Matt Beatty, Ben Page, Faron VanNostrand

**Special Guest:** Nick Schenck, Marketing Chair

**Staff** Steven Jordison, Executive Director

Motion to approve agenda as electronically distributed – Terry Hoffman. Second - Doug Bylund. Aye - Redenius, Cole, Hoffman, Bylund, Salvatore, Ellerbrock, Foley. Naye – none. Abstentions – none. Motion passed 7-0.

**REPORT ITEMS**

*Ad Hoc Committee* – chair Todd Redenius thanked the efforts of committee members Matt Salvatore, Doug Bylund, Terry Gray, and Marie Ware. Since the July 14, 2010 board meeting, committee has proceeded with additional information gathering. It has reviewed the professional home/office inspection report. This report was necessary when staff met with three independent building contractors. Final face-to-face meeting will occur on October 15, 2010.

*Three Year Action Plan Update* – moving forward with itemized projects. Critical to involve committee chairs in completing assigned tasks. Relying on staff to initiate, implement, and complete is unrealistic. A new Special Training and Seminars chair must be selected due to resignation of chair Joshua Larsen.

*President* – in the absence of Ben Page, Todd Redenius mentioned how excellent IPRA Day at the Iowa State Fair was received. Iowa Foundation for Parks and Recreation held its annual golf outing day in Des Moines. It was very successful with over 60 golfers participating.

*Executive Director* – staff indicated implementation of one Operational Review item was completed. Mike Flegge downloaded QuickBooks 2010 on ED desktop computer. He then gave a brief training for staff. Post meeting Q&A were offered as way to assist staff with proper usage. Consignment ticket program has concluded with the exception of Blank Park Zoo tickets. Staff will begin returning all unsold amusement park tickets, invoicing outstanding sold tickets, then close the books with a complete report. IPRA and IFPR will collaborate with a vendor booth at the upcoming Iowa League of Cities conference being held at the Marriott Hotel in Coralville. IPRA will also present an educational session at the Iowa League conference. Placekick, Punt, and Pass youth football program information has been distributed to all member agencies. State finals will be on Saturday, October 16, 2010 at Bergstrom Indoor Practice Facility, Iowa State University.

### CONSTENT ITEMS

Motion to approve July 14, 2010 board meeting minutes – Salvatore. Second – Cole. Aye - Redenius, Cole, Hoffman, Bylund, Salvatore, Ellerbrock, Foley. Naye – none. Abstentions – none. Motion passed 7-0.

*Treasurer's Report* – Cole reminded directors IPRA fiscal year is July 1 to June 30. There was a reported deficit of \$720.98. This is the first reported deficit since FY02/03. FY02/03 deficit was due to double payment of sold Lost Island Water Park tickets. Several reasons for FY09/10 deficit included: down \$4,000 in consignment tickets, untimely receipt of Spring Conference sponsors (\$4,000), decrease in Scholarship auction (\$3,000) plus no dance (\$1,000), publication advertising was down \$5,700. Unbudgeted operational expenses of \$3,100 for outside external review were incurred. On the flip-side, we did receive \$3,000 in 2010 Fall Workshop sponsorships. Finally, staff will report at the next board how another Operational Review item (early bird registration) was incorporated into Fall Workshop registrations. Due to the lateness of implementing QB2010 installation (not staff related), staff is working to provide updated financial statement.

Redenius requested the treasurer's report be filed.

### DISCUSSION ITEMS

*Board member comments* – Bylund – it is nice to see many new faces, young and old/male and female at the Fall Workshop. Cole – IFPR sponsored two fellowship recipients (North Liberty, Asbury) for the Fall Workshop. Ellerbrock – complimented staff with office recovery from Labor Day storm damage; brought up several aquatic issues.

*Other Business* – none brought forward.

Motion to adjourn meeting – Janet Ellerbrock. Second – Doug Foley. Aye - Redenius, Cole, Hoffman, Bylund, Salvatore, Ellerbrock, Foley. Naye – none. Abstentions – none. Motion passed 7-0.

Meeting adjourned at 6:15 pm.

Next meeting scheduled for November 2010.