



Board of Directors

(Teleconference)

Meeting Minutes

June 10, 2009

(note this meeting was postponed from May 28, 2009)

President Ben Page called the meeting to order at 10:05 a.m.

President Page reminded each attendee of the proper etiquette to be used during a conference call.

Roll Call

Present:

Executive Committee – Ben Page, Todd Redenius, Glen Cowan

Directors-at-Large –Doug Bylund, Janet Ellerbrock, Matt Salvatore, Faron Van Nostrand

Staff – Steven Jordison

Absent:

Executive Committee - Angie Cole

Directors-at-Large – Doug Foley

Guest:

Past President / Personnel Committee Chair – John Hagener

Staff:

Steven E. Jordison, Executive Director

Motion: to accept the electronically distributed agenda: Vice President Todd Redenius. Second – Director Janet Ellerbrock. Motion passed unanimously.

REPORT ITEMS

Personnel Evaluation – Past President / Personnel committee chair John Hagener presented FY 08/09 staff evaluations and the results of the meeting with Executive committee and Executive Director Jordison. Staff met with the Executive committee on April 20, 2009. The meeting centered around a review of staff goals and objectives, to date work related performance, and setting of FY 09/10 goals and objectives. Mr. Jordison presented his performance evaluation of Administrative Assistant Cathy Shutts. Ms. Shutts work performance has been and continues to be exemplary with many positive shared by both the Executive committee and Executive Director. Mr. Jordison reaffirmed the Administrative Assistant position is funded equally between IPRA and the Iowa Amateur Softball Association. Any payroll adjustment must be approved by both boards of directors. He indicated after consultation with IASA State Commissioner Tom Topping, the IASA could fund an increase of up to a total of 2.5% (1.25% per organization). IPRA Executive committee recommended a 4.0% salary increase. After visiting with Commissioner Topping, IASA will fund 1.5% and IPRA will fund 2.5%.

Mr. Hagener then expounded upon the Executive Director evaluation. He stated a standard evaluation form was electronically distributed to FY 08/09 board members and committee chairs. Response rate was only 65%. Overall, responses fell within excellent to very good. Strengths are fiscal management, board and committee information sharing, and finally a positive image of IPRA. Respondents were also queried for FY 09/10 goals and objectives. Regarding FY 08/09, there were four goals with a combined total 19 objectives. Staff accomplished 8 of the objectives. Several years ago, staff had six goals with a combined total of 28 objectives. Mr. Hagener then presented a new system for staff goals and objectives. The new system is based upon a performance plan. There will be a base salary increase of 2.5% coupled with a 3.5% performance increase (total 6.0%). There will be broad based goals as well as quantifiable objectives. Each objective will have a pre-determined percentage assigned. Should staff accomplish the objective then he will receive that pre-determined percentage of the 3.5% increase. All objectives should be accomplished by May 1, 2010. This new concept should create dividends for both IPRA and staff.

Mr. Page further explained the concept as new to IPRA but is used very often in the private sector. The key is to have agreement on the goals/objectives along with pre-determined objective percentages. Meeting with staff on a regular basis for updates rather than once a year will further enhance the new pay for performance plan. Mr. Hagener has been assigned to coordinate these performance meetings between staff and the Executive committee.

Board members were given an opportunity for questions and comments. Overall, the new system was well received.

No formal action was taken by the board because salary adjustments have been included in the proposed FY 09/10 budget. Once the new budget is approved, then salary adjustments have been accepted.

Executive Director – an electronic copy was submitted to all board and committee members. For the purposes of minutes, a copy of the report will appear at the conclusion of this document. The question raised was that of consignment tickets. Currently, only 40 out of 122 member agencies sell at least one consignment ticket theme park. How do we expand the number of participating agency members? Could staff prepare a list of non-participating agencies then share with board members so they could inquiry as to why/why not? Staff indicated such a list could be provided along with contact information. Other items to note: 1) 2009 spring conference should net approximately \$20,000 along with the highest delegate attendance since Waterloo (2002), 2) thank the support of

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the Iowa Foundation for Park and Recreation for the funding of the Fellowship grants and sponsorship of Young Professional Forum, Parks Forum, and Trends Forums, and 3) IPRA worked with NePRA and Outdoor Recreation Products in holding the NRPA CPSI school with IPRA sponsoring a break. New items coming forth are 1) IPRA and Iowa Soccer Association are jointly conducting an agency survey, 2) collaborating with Live Healthy Iowa 50 day challenge for all IPRA member agencies, 3) it was announced by NRPA the community of Davenport will receive a CDC Achieve Grant to assist with cultivating healthy lifestyles in the Quad Cities area. Davenport is one of 10 US cities receiving grants.

President – Mr. Page shared the board's appreciation for the dedicated and hard work done by staff. Along with Mr. Redenius, he further took the opportunity to commend and thank Director Janet Ellerbrock for her professional and personal work with the Aquatics committee, in particular, the CPO Schools and Aquatic CEU Workshops. During the course of the year, IPRA conducts 10 CPO schools and 11 Aquatic CEU Workshops. He further shared his gratitude to the membership for allowing him to attend the NRPA National Legislative Forum in Washington, D.C. held in mid-March. There is good relationship with each Iowa Congressional office due to the efforts of Legislative chair Terry Hoffman and staff. Iowa Foundation for Park and Recreation held a meeting in Grinnell at which time discussion centered on this summer's golf outing which could be used as a revenue stream back to IPRA and its members. Both the IPRA president and staff are ex-fico members of the Foundation board of directors. During the Fall Workshop (2009), Foundation president Christine Page will be given an opportunity to share with delegates what is occurring with Foundation projects.

CONSENT ITEMS

Minutes of February 24, 2009 and April 17, 2009. *Motion by Todd Redenius to receive and file the board of director minutes. Seconded by Matt Salvatore. Motion carried*

Treasurer's Report – in the absence of Treasure Angie Cole, staff presented an update on projected year-end FY 08/09. Overall IPRA is in sound financial condition due to fiscal management and generous support of all sponsors and advertisers. Year-end net is projected at a surplus of \$23,000 with \$3,000 ear-marked from building fund monies to install new gutter and down spout on the state offices. Staff also reported IPRA has netted a surplus in 7 out of 8 years with a doubling of cash reserves since 2002. The report given was as of April 30, 2009 financial statement.

Preparation for FY 09/10 (July 1 – June 30) budget began in April by staff creating the framework budget. Once crafted, a preliminary budget was sent to all respective committee chairs for their input. Step three entailed staff combining committee chair input along with general line items to formulate a detailed budget plan. Step four involved board Executive committee review. Then finally, the proposed budget was presented to the full board for review and approval. Staff shared highlights: consignment ticket revenue and expense is based on a seven year average, in 2009 the NRPA GLRC summer meeting was cancelled and it appears this gathering may not happen in future years, there are no new programs/events included and if any are added it must be self-sustaining, health care costs have been kept in check due to annual RFQ, if IPRA goes to 100% green for newsletters and other printing this could save approximately \$4,400 in annual costs, finally, generally speaking the proposed budget is status quo.

Motion by Glen Cowan to accept and file the April 30, 2009 financial statement. Seconded by Faron VanNostrand. Motion carried.

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Motion by Glen Cowan to approve FY 09/10 proposed budget. Seconded by Faron VanNostrand. Motion carried.

DISCUSSION ITEMS

Board Action Form Presentation of Renaming Awards Criteria – (please refer to the BAF located at the end of these minutes). Vice President Redenius lead an ad hoc committee charged with reviewing current bylaws. The committee was to create criteria for the association’s slate of annual awards and protocol for future new awards and/or renaming existing awards. Mr. Redenius gave a history background. He also indicated the committee combed through fellow state association awards criteria as well as NRPA National Forum Awards. One item to note was #3 of IPRA Awards Naming Protocol which states “all IPRA awards are reviewed annually by the Awards committee for content and validity. In the case of named awards, the period for all named awards shall be a minimum of 20 years. The Awards Committee reserves the right to maintain the name of the award after 20 years or to recommend to the Board of Directors a revision of its name and continue the award after that period”. Discussion centered on plans to acknowledge the renaming of the Richard J. Slattery Professional Award to the Slattery/Trueblood Professional Award. Mr. Redenius affirmed the intent to have a reception in Iowa City sometime in the near future but of course this will be based on Mr. Trueblood’s physical condition.

Motion by Matt Salvatore to accept the board action form as presented. Seconded by Matt Beatty. Motion carried.

NRPA Fellowship Grant – President Page gave reasons for implementing this collaborative project with the Iowa Foundation for Parks and Recreation. He reaffirmed his belief in the benefits to any professional and their agency for attendance at a national conference. But due to the cost (~\$1,500 per person) it is difficult for most IPRA agencies to send a staff member. As highlighted in the approved FY 09/10 budget, any new program or event must be self sustaining. Because the majority of scholarship recipients do not become park and recreation professionals with in the state of Iowa, it was determined to reallocate funds for the J. Neven Nichols scholarship (general fund supported at \$750) to provide half of NRPA Congress Fellowship. The Iowa Foundation for Parks and Recreation will match up to \$750 for a total of \$1,500. IPRA will pay all costs up to \$1,500 then seek reimbursement from IFPR for one half expenses. President Page asked Matt Salvatore and Matt Beatty to head another ad hoc committee in drafting criteria and application. This joint venture will be fast tracked as both organizations would like to see this occur at the 2009 NRPA Congress in Salt Lake City, Utah in mid-October. If funding can be secured, this project should become an annual grant announced at the IPRA spring conference. Once the criteria and application is developed, it will be reviewed by representatives from both organizations. A Board Action Form will be prepared for electronic distribution to board members with an online voting to place.

Directors at Large Committee Assignments / Committee Chair Update – President Page thanked everyone for taking the time to meet especially during this busy time of the year. He would like to create better communication between the DAL and committee chairs. He requested staff to update and distribute the organizational chart. Vice President Redenius indicated as Long Range Planning chair he will work to refresh the current three year action plan so a “to do” list can be created with greater detail and realistic due dates.

Board Member Comments – Plans for the Fall Workshop in Ames is going well. Terry Hoffman has begun planning for the 2010 Conference in Sioux City. Educational session ideas should be sent to Mr. Hoffman. Collaborative efforts with the IFPR is underway to fund and staff an exhibitor booth for the 2010 Iowa League of Cities conference. Page 3

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Responsibilities for the IT committee chair have been transferred to Mr. Geoff Hubbard (Council Bluffs). The Iowa Lottery has shared a concept to work with local park and recreation agencies in addition to state parks to provide a new revenue stream. Concerns were raised as to whether IPRA or local agencies should be promoting gambling.

Other Business – none

Motion to adjourn the meeting by Todd Redenius. Seconded by Matt Salvatore. Motion carried.

Meeting adjourned at 11:28 a.m.

Next meeting will be scheduled for Wednesday, September 23, 2009 at the Fall Workshop in Ames.

To Be Approved



BOARD OF DIRECTORS

ACTION FORM

Submitted By: Todd Redenius, Vice President

Meeting Date: May 28, 2009

Agenda Item#: Discussion Items, #1

SUBJECT: The subject that is being considered by the IPRA Board of Directors is criteria for the Iowa Park and Recreation Association slate of annual awards and protocol for future new awards and/or renaming existing awards.

BACKGROUND: On March 13, 2009, then IPRA President John Hagener appointed an ad-hoc committee to address the matter of IPRA awards. The formation of this special committee was precipitated by a request to rename the Richard J. Slattery Professional Award. The committee, consisting of Todd Redenius, Ben Page, Terry Hoffman, Gil Spence, Terry Gray, and Steve Grimes; recommended and the board concurred by its action on April 17, 2009 to rename our highest and most distinguished professional award the "Slattery-Trueblood Professional Award". The second request from Mr. Hagener to the ad-hoc committee was to set policy and procedures on future award naming or renaming requests and to establish a set of criteria for awards. The ad-hoc committee has developed the attached criteria for formal board consideration, approval and implementation. Developed criteria are listed at the conclusion of this BAF.

ALTERNATIVES: There are two alternatives for Board of Directors consideration.

1. Approve the Awards criteria.
2. Modify the Awards criteria.

RECOMMENDATIONS:

The committee recommends to the Board of Directors that:

1. The criteria and protocol document be approved and added as part of the Association By-Laws.

The ad-hoc committee believes that this document addresses all issues regarding awards criteria and protocol previously discussed at the Board of Directors and Awards committee level.

Board Action Form – Awards Criteria

EXECUTIVE DIRECTOR’S COMMENTS:

The ad-hoc committee was given materials both on the national and state level in which to draw inspiration. Developed criteria will enable the association to address future requests in a professional objective manner.

BOARD ACTION:

Board of Directors unanimously approved the criteria and protocol document which will become part of the organizational bylaws

Iowa Park and Recreation Association Awards Criteria

(as of May 27, 2009)

Purpose

The purpose of this document is to:

1. Establish criteria to govern the IPRA Awards Program process including but not limited to:
 - Award Eligibility & Nomination Process/Timeline
 - Specific Criteria for Existing Awards
 - Protocol for Naming/Re-Naming of Awards
 - Process for Considering New Awards
 - Other Recognitions
2. Provide a policy guideline for the IPRA Awards Committee & Board of Directors to follow.

Background

The Iowa Park & Recreation Association (IPRA) recognizes outstanding professionals and volunteers through a series of awards that are given annually. The IPRA Awards Program is administered by the Awards Committee, a committee which reports to the Board of Directors and receives assistance from Association Staff. Presently, there are seven awards which either professionals or volunteers are eligible to receive. Each award is governed by criteria referenced to in this document. In January 2009, a request was made to change the name of a particular award. This document was prepared in part to set in place criteria to handle that request and other requests to name or rename awards. Finally, there are other recognitions which from time to time may be appropriate to give. This document assists in the governance of that process as well. The Ad-Hoc Committee formed to develop this policy document has attempted to follow a similar procedure to NRPA Awards Policy.

Current Slate of Awards

- Slattery/Trueblood Professional Award
- Dr. Carole J. Hanson Outstanding New Professional Award
- T. Ray Frame Award
- Claude Ahrens Community Service Award
- Lay Organization Award
- Corporate Support Award
- Service Club Award of Excellence

Iowa Park and Recreation Association Awards Criteria & Eligibility

- **Slattery/Trueblood Professional Award**

The Slattery/Trueblood Professional Award is the highest professional award in the IPRA program. The “professional” encompasses many outstanding traits. To be considered for this award, the nominee should be a person who has given of themselves as they work with their clientele. Their everyday life should exemplify outstanding, dedicated and unselfish service to the profession, community and to this Association. IPRA membership is required to be eligible for receiving this award.

- **Dr. Carole J. Hanson Outstanding New Professional Award**

The Hanson Outstanding New Professional Award recognizes the professional who has exemplified commitment and outstanding service to the parks and recreation profession and to this Association. It is designated for the person who has joined the professional ranks within the past seven (7) years. IPRA membership is required to be eligible for receiving this award.

- **T. Ray Frame Award**

The Frame Award is given to the outstanding maintenance person or maintenance supervisor with a park and recreation department who has demonstrated a high level of skill in his/her work; goes beyond what would be considered adequate or expected, and shows devotion on and off the job. This is designed to be a “blue collar” award for a professional in a non-supervisory or working supervisor position. IPRA membership is not required to be eligible for receiving this award. More than one award per year may be given.

- **Claude Ahrens Community Service Award**

The Ahrens Award recognizes a lay person outside of our profession who has provided support and contributed to the strengthening of programs and resources within their community, area and state. IPRA membership is not required to be eligible for receiving this award. More than one award per year may be given.

- **Lay Organization Award**

This award recognizes a group of lay people outside of our profession who have supported and contributed to the strengthening of programs and resources of leisure services by an outstanding contribution to the park, recreation and conservation movement within their community, area, and state. IPRA membership is not required to be eligible for receiving this award. More than one award per year may be given.

- **Corporate Support Award**

The award is designed to recognize a private organization that has contributed to the parks and recreation profession and has enhanced the quality of life within their community, area, and state. IPRA membership is not required to be eligible for receiving this award. More than one award per year may be given.

- **Service Club Award of Excellence**

This award recognizes a service group outside of our profession which has supported and contributed to the strengthening of programs and resources to Department’s and the community by outstanding contributions to the park, recreation, and conservation movement. IPRA membership is not required to be eligible to receive this award. More than one award per year may be given.

Board Action Form – Awards Criteria

Awards Nominating Process

The Awards Committee is charged with handling the awards process and communicates to the membership in various ways Award Program information, which includes the process for award nominations. IPRA members are encouraged by the Committee to nominate deserving individuals/groups for these various honors. The Committee, when all nomination packets have been received by the prescribed deadline, makes the determination of recipients for the various awards. An Awards Program is held during the banquet ceremony at the IPRA Annual Spring Conference. The Awards Committee functions under the authority of the IPRA Board of Directors.

IPRA Awards Naming Protocol

The IPRA Awards Committee and Board of Directors recognize that there is a need to have criteria in place as it relates to naming new awards and/or renaming existing awards. The following shall be the established protocol:

1. The person for whom the award is being named must be a recognized leader in the field of parks and recreation and must be an individual who has been recognized at the state and preferably national level for his/her contributions to the area exemplified by the criteria of the award.
2. The person for whom the award is being named must be a current or former member of IPRA.
3. All IPRA Awards are reviewed annually by the Awards Committee for content and validity. In the case of named awards, the period for all named awards shall be a minimum of 20 years. The Awards Committee reserves the right to maintain the name of the award after 20 years or to recommend to the Board of Directors a revision of its name and continue the award after that period.
4. All requests to name new awards or rename existing awards shall be delivered in writing to the IPRA Board of Directors. The Board of Directors may choose to forward the request to the Awards Committee for a recommendation. The Board of Directors reserves the right to approve or deny the request.
5. All requests to name new awards or rename existing awards must be accompanied by a biographical description of the person for whom the award is named and a statement of justification.

Process for Considering New IPRA Awards

1. The Board of Directors will consider and evaluate the development of any new award by reviewing proposals brought forward. The Board of Directors reserves the right to forward the request to the Awards committee for a recommendation. New award proposals shall include an executive summary and detailed rationale for the award's need and how it will benefit the Association and parks and recreation in Iowa.
2. All background information and materials used to develop award criteria must be presented to the Board of Directors.
3. For any new named award proposed to the Board of Directors, the person for whom the award is to be named must be a recognized leader in the field of parks and recreation.
4. Suggestions for new awards are accepted at any time and shall be directed in writing to the President of the Iowa Park & Recreation Association.
5. The Awards committee and/or the Board of Directors shall develop a set of criteria, eligibility and award name. The Board of Directors shall have final authority on determining any new award, the final criteria, eligibility and the award's name.
6. If a new award is approved, the Awards committee will then develop the application and selection process in accordance with the Annual Awards Program and shall be responsible for promoting the new award to the membership.

Board Action Form – Awards Criteria

Other Recognitions

From time to time, it may be determined that special recognitions are needed for members, volunteers, or others benefiting IPRA, the parks and recreation profession, and quality of life movement. The process for special recognitions shall be managed by the Awards committee, under authority of the Board of Directors. Special recognitions may include, but are not limited to:

- Retirements of long-time members
- Outstanding leadership on project or association initiative
- Special contribution(s) to the IPRA

To Be Approved



- **Executive Director Report to the Board of Directors**
- **Time Period February 24, 2009 to May 28, 2009**

- **AQUATICS**

Our annual pool manager/head lifeguard workshop was conducted at the Clive Family Aquatic Center Special Events room on Friday, May 15. There were 16 pool staffers and 3 professionals attending. Discussion centered on incorporating Character Counts! into staff training and a presentation by the Fire Rescue Assistant Chief on what entails a “perfect rescue”. The day ended with a vigorous round table lead by the attending professionals.

Certified Pool Operator Courses / Aquatics CEU Workshops – our new season splashed-off at Cedar Rapids in October followed by Burlington (November), Cedar Falls (January) and Sioux City (February). History of classes to date:

| <i>CPO</i> | <i>2008</i> | <i>2007</i> | <i>2006</i> | <i>2005</i> | <i>2004</i> |
|--------------|-------------|-------------|-------------|-------------|-------------|
| Cedar Rapids | 29 | 32 | 32 | 20 | 22 |
| Burlington | 16 | 17 | 18 | 16 | 19 |
| Cedar Falls | 18 | 29 | 28 | 29 | 19 |
| Sioux City | 25 | 28 | 24 | 23 | 23 |
| Ames | 27 | 38 | 22 | 24 | 24 |
| Iowa City | 39 | 52 | 44 | 45 | 48 |
| Clear Lake | 25 | 17 | 19 | 15 | 23 |
| Cedar Rapids | XX | 52 | 40 | 44 | 41 |
| <i>CEU</i> | <i>2008</i> | <i>2007</i> | <i>2006</i> | <i>2005</i> | <i>2004</i> |
| Cedar Rapids | 24 | 32 | 32 | 9 | 14 |
| Burlington | 20 | 13 | 13 | 8 | 11 |
| Cedar Falls | 27 | 38 | 38 | 35 | 22 |
| Sioux City | 49 | 31 | 36 | 34 | 21 |
| Ames | 40 | 27 | 29 | 22 | 33 |
| Iowa City | 59 | 60 | 45 | 45 | 58 |
| Clear Lake | 46 | 32 | 35 | 31 | 34 |
| Cedar Rapids | XX | 47 | 43 | 31 | 48 |

Course sites still to be completed include Fort Dodge (June) and Des Moines (August)

Executive Director Report

FALL WORKSHOP – 2009

City of Ames Parks and Recreation Department will host the next Fall Workshop at the Hotel at Gateway Convention Center from September 22-24. The planning committee has conducted two meetings. There are many new amenities in the Ames, Nevada, Huxley area which will provide a unique opportunity to explore professional and socially. “Excellence” is the theme.

Delegate brochures are planned to be distributed by mid-July. Only electronic distribution of the delegate brochure will be done.

SPRING CONFERENCE

The planning committee did an excellent job of “mixing it up” for this year’s event. The club skybox at Kinnick Football Stadium proved to be entertaining, enjoyable, and welcome relief to stresses of work. Changing the old format Awards Banquet likewise was well received. Because of the constant flow between entertainment, awards, and speeches the banquet went very smoothly. The variety of off-site institutes and tours, including behind-the-scenes U of I athletics, received positive comments.

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|---------------------------------------|-----------------------------|-------------------------|--|
| Final Estimate | Revenue | \$46,970 | |
| | Expense | \$26,815 | |
| | Income over Expenses | \$20,105 | |
| Participation Coralville (2009) – 155 | Council Bluffs (2008) – 142 | Waterloo (2007) – 136 | |
| Dubuque (2006) – 149 | Sioux City (2005) – 93 | Des Moines (2004) – 151 | |

Terry Hoffman will be the 2010 conference planning chair as Sioux City plays host to our annual event. Dates are April 12-14, 2010.

AWARDS

As mentioned earlier, the awards banquet format change allowed for better flow and a more pleasant evening. The committee presented 11 total awards during the banquet. Because of greater number of nominations, a maximum of only two recipients were allowed in certain categories. Those nominations who did not receive a plaque during the banquet will receive a special recognition plaque or framed certificate which will be presented at a local council or park and recreation commission meetings. IPRA staff has been requested to follow up with the special recognitions. To date, staff has made presentations before the Hiawatha city council and Davenport city council.

Prior to the conference, President Hagener requested the Awards committee to address and provide a recommendation(s) as per the letter submitted by Mr. Gil Spence. Mr. Spence’s letter contained a request to change the name of IPRA’s highest professional award, that being the Richard J. Slattery Professional Award. In lieu of a final recommendation from the committee, Mr. Hagener appointed an ad-hoc committee chaired by incoming Vice President Todd Redenius. The ad-hoc committee then met during the Spring Conference. With the leadership of Mr. Redenius, committee input and the special assistance of Mr. Spence, a Board Action Form was presented to the Board of Directors for consideration of the re-naming. Subsequently, the board unanimously approved renaming the award to Slattery/Trueblood Professional Award. This will become effective with the 2010 nomination solicitations. Another matter the ad-hoc committee was to address is creating a naming criteria and new awards criteria. The criteria will be reviewed and voted upon at the May 28, 2009 board meeting.

Executive Director Report

We were fortunate to have Mrs. Susan Slattery-Branstetter in the audience for the evening's festivities.

INFORMATION TECHNOLOGY

A new format for the association's "Tuesday Talk" was created through the use of a web based technology company – Constant Contact. The new format will provide a more professional look and feel yet engage the reader. Currently, "Tuesday Talk" is disseminated to nearly 500 persons.

LEGISLATIVE

The Iowa Legislature and Governor Culver signed the FY 2009/2010 state budget. REAP is once again funded at \$18 million.

PCCEB

Chair Cindy Coffin and staff will work to make the transiting all CPRP records to NRPA by July 1, 2009. Thereafter, persons with a CPRP will contact NRPA for inquiries. IPRA will assign CEU credit for its educational sessions. These IPRA CEU's should then be accepted by NRPA for credit for attaining an individual's 2.0 requirement.

SCHOLARSHIP

The committee has created several new twists to spark life into the age-old scholarship auction. Some of the changes which were held during the Conference included a silent auction during Monday evening's NCAA social, another silent auction held during the conference, followed by a local rock band ("Dogs on Skis") concert and live auction following the awards banquet. With the hard efforts of the committee, we should generate approximately the revenue as last fiscal year.

SPECIAL TRAINING & SEMINARS

Trends Forum – the committee had selected three sites (Huxley, Fort Dodge, and Waterloo) situated in various locations to attract as many members as possible. Trends Forums are designed to learn about "hot topics" within the parks and recreation field from Iowa professionals. Iowa Smoke Free Air Act and Swimming Pool Main Drains are this year's focus areas. Representatives from the Iowa Department of Public Health spoke on both topics whereas Charlie Rochford (Pool Tech Midwest) spoke to swimming pool main drains. Cost was free to participants as there was no lunch provided. The first forum was held in Huxley on February 19 which 11 members attended, Fort Dodge followed with 17 participants and finally Waterloo had 19 persons attending. Iowa Foundation for Parks and Recreation was given credit for sponsoring even though there will be no dollars exchanged.

Parks Forum – Nevada hosted IPRA members on March 3 for discussion on park master planning, emerald ash borer, maintenance plan and inspectors, followed up with lunch and networking. Twenty (20) professionals attended. Iowa Foundation for Parks and Recreation sponsored the event at direct cost only so each participant could attend at no charge.

SPORTS

Adult Volleyball Tournaments – all tournaments are played in the Grinnell Athletic and Recreation Center (GARC) located in Grinnell. There are three courts available for use. The first event was held on Saturday, November 22 with 8-A and 8-B coed teams playing. Teams played in pool play then advanced to a seeded double elimination tournament. The next competition was held on Saturday, January 17 with 5-Men B, 5-Women A, and 5-Women B teams. Again, teams played in a pool play but followed this time with a single elimination tournament. In past years, our January tournament was held on Saturday and

Executive Director Report

Sunday. But with the number of teams dwindling, the Sports committee opted for a one day event. Our final event of the season will again be a coed tournament. Competition will be on Saturday, March 7 at GARC. Staff coordinated both the November and January events with the assistance of Travis Mai (November) and Rick Courcier (January).

Spot Shot Basketball – State finals were held at the GARC on Saturday, March 28. More than 200 youths ages 8 – 13 from across Iowa took part. Sports committee chair Matt Fielder, North Liberty, served as lead person. He was assisted by Jason Egly (North Liberty). Staff helped with tabulating results and posting results. Grinnell High School softball team provided volunteer scorers, timers, and reviewers.

ADMINISTRATIVE

Financial Review – staff will be assisting the board of directors' Executive committee in determining both the scope and extent of the review. Lead for the review will be the board of directors Treasurer.

Consignment Tickets – tickets for all amusement parks have been distributed to participating agencies. Parks for 2009 include: Blank Park Zoo, Adventureland, Lost Island, Noah's Ark, Six Flags Great America, Six Flags St. Louis, Valleyfair, and Worlds of Fun.

REAP day at the State Capitol - Thursday, March 12 REAP supporters converged on the state capitol to share the message and demonstrate support for continuation of REAP funding. Last fiscal year, the legislature authorized nearly \$18 million, of which cities received ~ \$2.3 million. Nineteen REAP Alliance members took part in sharing how their organization and Iowans have benefited from past funding. IPRA staff coordinated the Capitol Hill event.

NRPA National Legislative Forum - Terry Hoffman (Legislative Chair), Ben Page (Vice President) and staff represented IPRA during the upcoming forum. Park and recreation professionals and citizen advocates descended in Washington, D.C. from March 17-21. Congressman King was the only Iowa delegation member we were able to visit with – albeit in the hallway. Staffers were receptive to the message of NRPA and IPRA. National meetings attended were Great Lakes Regional Council, National Forum, NF Awards, Council of State Executive Directors, and Leadership Summit.

Certified Playground Safety Inspector - Outdoor Recreation Products teamed up Nebraska Recreation and Park Association and NRPA to offer a CPSI course in Omaha, Nebraska from May 6-8. There were 43 attendees. This is a national certified playground course. IPRA assisted the course by direct mailing information to IPRA members, including an article in our monthly newsletter, posting to web site as well as direct e-mail blasts. IPRA also sponsored a break in the amount of \$150.

Iowa Foundation for Parks and Recreation – per the board of directors Board Action Forum dated February 24, 2009, IPRA worked with the Foundation in supporting two Fellowship recipients. Adam Spangler (Tipton) and Kathy Guyer (West Union) were this year's recipients. Both attended the Spring Conference in Coralville. IPRA invoiced the Foundation in the amount of \$14 per person. The next meeting of the Foundation board is slated for May 27, 2009 in Grinnell.

FY 2009/2010 Budget – steps to preparing our fiscal year budget began with staff, followed by committee chair review, after which it was reviewed by the Executive committee. The final step is for board approval at the May 28, 2009 meeting. IPRA fiscal year is July 1 – June 30. Staff presented very few changes from the current budget but did account for modest increases in utilities, office expenses, and NRPA conferences. No increases in membership, advertising, conference or workshop fees.



NOTICE OF MEETING AND AGENDA

Thursday, May 28, 2009

10:30 AM

Executive Board

| | | | |
|------------------|-----------------------|------------------|----------------------------------|
| Ben Page | Todd Redenius | Angie Cole | Glen Cowan |
| <i>President</i> | <i>Vice-President</i> | <i>Treasurer</i> | <i>NRPA Great Lakes Regional</i> |

Directors at Large

| | | |
|--------------------------|--------------------------|--------------------------|
| Doug Bylund | Matt Salvatore | Faron Van Nostrand |
| <i>Director at Large</i> | <i>Director at Large</i> | <i>Director at Large</i> |
| Matt Beatty | Janet Ellerbrock | Doug Foley |
| <i>Director at Large</i> | <i>Director at Large</i> | <i>Director at Large</i> |

Staff

Steven Jordison *Executive Director*

AGENDA

General Items

1. Call to Order
2. Roll Call
3. Approval of Agenda

Report Items

1. Personnel Evaluation
2. Executive Director
3. President

John Hagener
Steven Jordison
Ben Page

Consent Items

1. Approval of February 24, 2009, April 17, 2009 Board Meeting Minutes
2. Treasurer's Report
 - o FY 2008/2009 Final Estimate
 - o FY 2009/2010 Proposed Budget

Angie Cole / Staff

IPRA Board of Directors Agenda

Discussion Items

1. Board Action Form – Presentation of Renaming Awards Criteria Todd Redenius
2. NRPA National Congress Professional Fellowship Ben Page
3. Directors at Large Committee Assignments / Committee Chair Update Ben Page
 - a. Education = Faron Van Nostrand / Janet Ellerbrock
 - b. Advocacy = Doug Bylund, Doug Foley
 - c. Resources = Matt Salvatore, Matt Beatty
4. Board Member Comments
5. Other Business

Adjournment

** Next Meeting Scheduled for Fall Workshop in Ames (September 2009) **

TO BE APPROVED